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# COVID-19

## HAIR SALON GUIDELINES

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### **MUST BE FOLLOWED BEFORE APPOINTMENT**

Dear valued customer of The Hair Boutique

We have missed you! Thank for been patience and understanding in this uncertain time.

The Hair Boutique is reopening under Alert Level 2 on Thursday 14th May at 10am

Things maybe a little different in the salon but rest assure you will still be in amazing hands like always.

To protect our staff, clients and to help prevent the spread of Coronavirus we require you to comply with the following health and safe guidelines prior to, and during your visit,

- The salon will seem quieter. We now have a rotating roster with only three stylists on the floor at any given time - while this means our appointment spaces will be even more limited, this has been done for your protection to ensure enough distancing is maintained between clients at stations.
- We will be limiting Client numbers in the salon to allow for as much social distance as possible. This means the waiting area is temporarily closed and we ask that you wait out side the salon or in your car until your appointment time.
- No extra people are allowed to be in the salon without an appointment unless they are a parent or guardian of a child under 12 Clients should not be accompanied by friends or extra children. Babies in prams permitted.
- It is also recommended that if you are over 70 or are immunocompromised that you don't visit the salon during Level

- We are encourage everyone at level 2 to only get a touch up at your first appointment and book your bigger colour work for next time. During this time we won't be doing big colour work or colour corrections - again this is so we can help as many people as possible in that first few weeks back
- All clients Men, Women and children will need their hair washed in the salon this has been recommend for level 2 under the New Zealand Hairdressing association .
- We have hand sanitiser, masks and gloves available for all clients at the front door. We do ask that you please hand sanitiser your hands before coming into the salon (gloves are mandatory if the client can't use soap or sanitiser because of skin conditions.)

Mask are recommended but are optional at this stage we have them there for your safety if you wish, Please feel free to bring your own.

- Staff members will be wearing mask when it is necessary
- We will have hand sanitiser on every station, and all tools related to our job will be cleaned and sanitised between every client along with the station you are seated at.
- We can not serve any drinks or treats so please BYO your own coffees, teas and water bottles.
- Magazines will not be available - but please feel free to bring your own.
- We will be managing the front desk to avoid any clusters of people and ensure one person at a time is being checked out.
- Walk in clients are currently not available at this stage but welcome you to call for an appointment. No new bookings will be made via the front desk all bookings need to be made over the phone or facebook.

03) 544 8444

- The front desk, work stations and basin will be sanitised between every client.
- All clients will be seated 3 to 4 meters apart you will notice some of the stations will not be used to accommodate this
- Disposable neck towels will be used on every client and a freshly wash cap ( these are guidelines we already follow)
- Gloves will be worn by hairdresser when required. Our team will be frequently washing their hands and using sanitiser where gloves are not practical.
- We ask that Clients remove their own jackets and recommend to bring a extra bag to place it in as we wont be able to hang it up.
- We will not be accepting any sick clients. We ask that if you experiencing flu like symptoms or have a temp to reschedule your appointment - the cancellation policy will be waived. Employees who show flu-like symptoms or have a temp will be required to stay home until they are symptom-free.
- We have missed you all so very much but sorry NO HUNGS :(
- We will be using appointment reminder messaging instead of appointment cards.

**THANK YOU FOR READING**